

JOINT REQUEST

Date: __/__/2019

To
The Assistant PF Commissioner
Employees PF Organisation, Regional Office,
Rajkot

**Sub: Change of EPF Member's details bearing
PF A/c. No. GJ/RAJ/_____/_____
UAN - _____**

Respected Sir,

I, _____, state that my basic details were entered wrongly by my establishment in EPFO records due to _____.

The details are as given below:

Particulars	Correct Details	Wrong details in EPFO record
Name		
Father/Husband Name		
PF / EPS No. UAN		
Date of Birth (dd/mm/yyyy)		
Date of Joining (dd/mm/yyyy)		
Date of Leaving (dd/mm/yyyy)		
Mobile No.		

I, hereby submit attested copy of Secondary Education Board Certificate / School Leaving Certificate / Transfer Certificate / Old Birth Certificate / Old Election card, in absence of these documents in priority shown, Passport, Driving licence.

Yours faithfully,

Name & Signature of Member

For Employer

I, _____ certify that the above details are correct and wrong details in respect of the above member were entered due to mistake. Also form no. 5 is enclosed with the joint request.

It is requested to make necessary correction in the office records of EPFO on the basis of this application duly attested by the employer with seal.

Yours faithfully,

Name & Designation of Authorised Signatory of Establishment